

# PELAGIA HOSTELS

## House Rules

### Terms and conditions for guests hosted by Pelagia Hostels.

The hostel ethos is to encourage fellowship between Christ university students within a hospitable and communal environment by respecting and sharing other's values, their culture, beliefs, possessions, dignity and human rights.

Pelagia  
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## 1. GENERAL

1.1 About Pelagia Hostels: Established in 2014, Pelagia hostel for Chris University students endeavours to provide a clean, comfortable and secure accommodation at all times. We will always go an extra mile to be positive in all of our interactions with you. We will listen to your comments and use your feedback to improve our services.

### 1.2 Important information about Covid-19

- a. **To help stop the spread of the virus, we've put several things in place including extra cleaning and enhanced hygiene practices for every corner and surface throughout our hostels. Help us protect yourself and others by:**
  - **Avoid travelling if you have symptoms of Covid-19 or have been advised to self isolate.**
  - **Wash your hands and use hand sanitizer.**
  - **Cover your mouth with a tissue while coughing or sneezing**
  - **Wear a mask while indoors.**
  - **Observe social distancing norms at all times.**
- b. **Please note it is your responsibility to adhere to the Karnataka government guidelines on Covid-19 and the hostel management reserves the right to terminate the contract and ask you to vacate immediately without a refund if you do not follow government advice or Covid-19 procedures that we have in place.**

### 1.3 Contract

- a. Pelagia hostel accommodation is available to all students of Christ University. Occasionally and on a case by case basis the hostel can provide accommodation to working people also.
- b. Rooms once allotted to students for an academic year cannot be cancelled except on extraordinary situations and at the discretion of the hostel management.
- c. The advance deposit amount is two months rent which gets adjusted in the month of Apr and May of the current academic year. If the status of the student changes during the period of stay in the hostel and they wish to terminate the contract, this deposit amount is not refunded.

## 2. CODE OF CONDUCT

- 2.1 All residents are required to maintain standards of behaviour expected from students of a prestigious institution such as Christ University. They are expected to behave courteously and fairly with everyone inside the hostel.
- 2.2 The rooms, common areas and surroundings should be kept clean and hygienic at all times. Notices should not be pasted on walls and walls should not be scribbled on.
- 2.3 Any damages to the hostel property must be reported to the hostel staff. The residents may be asked to pay for any repair or replacement of the damaged property in the room or common areas normal wear and tear excepted.
- 2.4 Food consumed or stored inside the room must be kept tightly contained to prevent it from attracting insects.
- 2.5 Students should co-operate in carrying out maintenance work and vacate their room completely when maintenance staff requires the room for this purpose. Where the maintenance is expected to take long, the hostel management will make every effort to provide alternate accommodation. In case such maintenance work is carried out while the room is occupied, the resident must co-operate with the staff.
- 2.6 Students should not screen pirated, pornographic, unauthorized or unlicensed movies on their computer in their room or common areas. Any violation will be dealt with severely.
- 2.7 The resident shall not move any furniture or fitting from its proper allotted place without prior written permission from Hostel management. The resident shall also not remove furniture or fittings from another room or common areas.
- 2.8 Ragging of students within the hostel premises is strictly banned. Any violation of this by students will be dealt with very severely. What constitutes Ragging.- Ragging constitutes one or more of any of the following
  - a) any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
  - b) indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
  - c) asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
  - d) any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
  - e) exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
  - f) any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
  - g) any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
  - h) any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student ;
  - i) any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

- 2.9 Smoking and consumption of alcoholic drinks and / or narcotic drugs within the hostel premises is strictly prohibited. Any possession / distribution or consumption of such substances in the hostel will be dealt with severely. The hostel premises is a smoke free zone, students should not smoke inside the hostel / room / common room / dining hall / toilets / corridors / terrace etc. Depending on the severity of the incident the hostel management reserves the right to take direct disciplinary action, amounting to even expulsion at short notice from the hostel.
- 2.10 Residents should not participate in any anti-national, anti-social or undesirable activity in or outside the hostel premises.

### **3. GUESTS**

- 3.1 A guest of a resident may be permitted, with prior approval of the hostel warden, to stay in the hostel provided there is availability. The resident will be required to pay a guest fee fixed by the management from time to time and charged on a per night basis.
- 3.2 The permission to accommodate a guest must be taken prior to entertaining the guest in the room. For this purpose every person other than the resident is considered as a guest for definition.
- 3.3 Entertaining unauthorised guests will lead to severe punishments including expulsion from the hostel.
- 3.4 No person of opposite sex either guest or otherwise shall be permitted to stay overnight in any part of the hostel.

### **4. VISITORS**

- 4.1 All visitors to the hostel including parents/guardians must register in the visitor's log maintained by the security staff at the entrance / reception.
- 4.2 The visit of the opposite gender is restricted to the common areas and they are not allowed inside the room at anytime.
- 4.3 Visitor's of the same gender may enter the resident's room with the consent of any other resident in the room.
- 4.4 Visitor's of the resident are not allowed when the resident is not in the hostel premises.
- 4.5 Any damages caused by the resident's visitors will be treated same as damage caused by the resident and the resident will be liable to pay for the cost of damages.

### **5. RENT**

- 5.1 The resident shall pay the fees in a timely manner as prescribed in the resident agreement.
- 5.2 Any disputes on payment of rent amount should be raised with the management and the resident must continue to make the rent payments. All disputes will be resolved as per the hostel policy.
- 5.3 Default of rent on two consecutive occasions will give Pelagia hostels the right to terminate the agreement and ask the resident to vacate the premises.

## **6. MESS RULES**

- 6.1 Food is included in the rent and no resident is allowed to stay in the hostel without also being a member of the mess.
- 6.2 The mess timings are as follows

Breakfast :	7:00 am	to	9:30 am
Lunch :	12:00 noon	to	2:30 pm
Dinner :	7:30 pm	to	9:30 pm
- 6.3 The system of self service is followed in the mess.
- 6.4 The quantity of food will be unlimited except in the case of special items.
- 6.5 Residents are not permitted to cook any food on their own accord in the mess or in their room.
- 6.6 No food will be served in the rooms of the hostel for any student unless the student is self isolating or in any other extra ordinary circumstances at the sole discretion of the hostel management.
- 6.7 Residents are allowed to take the food to their room however they must ensure that any waste is disposed off quickly and the plates and cutlery are washed immediately.
- 6.8 Residents are allowed to bring food from outside however they must dispose of the leftovers and packaging into appropriate bins.
- 6.9 All residents and diners of the mess are expected to not waste any food.
- 6.10 Residents are expected to assist in maintaining the mess and surroundings neat and clean.
- 6.11 Residents are required to interact with the mess staff in a courteous manner.

## **7. APPLIANCE USAGE**

- 7.1 The use of electrical appliances such as immersion heaters, electric stoves / heaters / coffee makers / electric iron are forbidden in any of the rooms allotted for residence.
- 7.2 Private cooking in the hostels / student's room is strictly forbidden. Such appliances, if found will be confiscated and a fine will also be imposed.
- 7.3 Residents are expected to switch off all electrical appliances such as fans, lights geysers etc.
- 7.4 Power backup is provided as an amenity to run the basic necessary equipment's in the room as such lights and fan. Residents are expected to make every effort to conserve energy.

## **8. SECURITY AND SAFETY**

- 8.1 The students are expected to be inside the hostel by 11pm.
- 8.2 Students can leave the hostel premises as early as 5:30pm after prior intimation to the hostel warden.
- 8.3 Inmates are expected to maintain discipline in the hostel and not to cause inconvenience to other fellow inmates. In this regard the time period from 11:00 pm to 6:00 am is treated as "Silence Hour" and students are expected to maintain silence and not disturb others during these hours.
- 8.4 Inmates are requested to keep their belongings safe under lock and key. Jewels and other costly items are not to be possessed in the hostel. The hostel authorities are not responsible for the loss of any such items.
- 8.5 For any activity within the hostel such as meetings, celebrations, group gatherings etc, the inmates are expected to obtain prior written permission from the hostel management.
- 8.6 Random checks for ensuring discipline will be conducted in the hostel during the permitted hours.

- 8.7 Possession, distribution and use of firearms, lethal weapons, contraband drugs, alcohol, toxic and hazardous material are strictly prohibited within the hostel. The hostel management reserves the right to search bags of the residents as well as their visitors at any time and confiscate any prohibited substances that may be found in their luggage or possession.
- 8.8 Tampering with any security or fire-fighting equipment is strictly prohibited. The resident(s) responsible for the damage will be asked to restore the damaged equipment at their own cost.
- 8.9 In case of emergencies the residents are expected to co-operate and follow guidance from the hostel staff.
- 8.10 No animals or pets are allowed within the hostel premises.

## **9. RIGHTS OF HOSTEL MANAGEMENT**

- 9.1 Any breach of these rules will invite an enquiry that will be conducted by the Hostel management. If the student is found guilty of breaching these rules, the Hostel management will take disciplinary action that it deems fit. Depending on the case the management reserves the right to take direct disciplinary action, amounting to even expulsion at short notice from the hostel.
- 9.2 The Hostel management reserves the right to change these rules from time to time keeping the students informed through general circulars displayed on the hotel notice board.